



VIRGIN ISLANDS  
**WATER  
AND POWER  
AUTHORITY**

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February 19, 2020

Patrick Vivot  
**Vivot Equipment Corporation**  
9010 Estate Cottage, Ste. 2  
Christiansted, VI 00820  
[Patrick.vivot@gmail.com](mailto:Patrick.vivot@gmail.com)

**PR-18-20 Underground Project Golden Grove- St. Croix**

Dear Mr. Vivot:

The Virgin Islands Water and Power Authority hereby request a proposal for the Underground Project Golden Grove-St. Croix.

The Authority shall hold a **MANDATORY** pre-bid conference on **Tuesday, February 25, 2020, at 10:30 am, AST**, at the Authority's Administrative Conference Room located at Sunny Isle, on St. Croix. Offerors are advised that only mandatory pre-bid meeting attendees shall be qualified to move forward during this procurement process.

**Please note that the last day for submitting any questions to this proposal is Tuesday, March 3, 2020, at 4:00 p.m., AST.** Responses to questions submitted in accordance with this request for proposal shall be transmitted to qualified Offerors no later than **Wednesday, March 11, 2020, at 4:00 p.m., AST.**

**A complete copy of the proposal must be submitted electronically in PDF format. Transmission must be fully completed on or before 10:00 am, AST, on Friday, March 13, 2020, to me at [contractservices@viwapa.vi](mailto:contractservices@viwapa.vi).** Proposals that are received at the specified time and date will be printed and publicly read at 12:30 pm, AST, at the Authority's Administrative Conference Room located at Sunny Isle, on St. Croix. Offerors must provide their Data Universal Numbering Systems Number (DUNS). Please insert the number below and return a copy of this letter with your proposal.

There is no grace period and proposals submitted after the due date and time for submission shall be rejected. If any questions arise concerning this proposal, please contact me at [contractservices@viwapa.vi](mailto:contractservices@viwapa.vi).

Sincerely,

*Delores Donovan*

Delores Donovan  
Manager, Contract Administration

Attachment: Specification w/Attachments  
General Contract Terms  
Exhibit A, B, C, D & E

**Insert DUNS Number:** 962112194